Date	Action	Officer responsible	To be completed/ progressed to next stage	Notes/Progress to date
8 January 2013	Public Conveniences TfL who are currently exploring improvements to the Bishopsgate area to make the area more attractive and remove some of the clutter such as the brick planters. An update on the viability of extending the opening hours of the Bishopsgate and Eastcheap toilets will be included in the Public Convenience Strategy planned for November committee. Usage of the Disabled facilities at Monument and signage were also being reviewed and this will form part of the wider review of the public convenience strategy which will be reported back to this committee as above. Improved signage has been commissioned to direct people to the nearby Eastcheap facilities.	Director of the Built Environment	To be presented to the Committee April/May 2014 November 2014 November 2014 TBC	May Update Due to diaries commitments there has been a slight delay in organising the feedback session to the Member working group. This session is scheduled to take place on the 30 th April where Members will receive the outcomes of the field work and recommendations.
2 July 2013	Materials Recovery Facility (MRF) in Kent - It was agreed that a visit to this facility would be arranged.	Director of the Built Environment		A visit has been organised to take place on 23 June 2014 at 3pm, full details will be circulated to the Committee in due course.

11 March	Light Pollution –	City Property	
2014	i) That the City Property	Advisory	In hand.
	Advisory Team/Town Clerk be	Team/Town Clerk	
	authorised to write to building		
	owners and occupiers in the		
	neighbourhood where		
	residents had been affected by light pollution to alert		
	business owners of the		
	problem and to prompt		
	engagement.		
	ii) the Director of Transportation		Linday the Diagram Acts it is difficult to control
	and Public Realm agreed to speak with the City Planning		Under the Planning Acts it is difficult to control the internal operations of specific areas of
	Officer to discuss the		buildings and conditions could not be applied in
	possibility of examining		relation to internal illumination. However, the
	potential light pollution as part		City is aware that light spillage from adjoining
	of future planning applications.		buildings to residents can be a source of
			nuisance and in considering applications we do
			review whether design features could be
			included which would result in less light spillage where premises are adjacent to residents.
			where premises are adjacent to residents.
			In addition we do regulate artificial lighting
			through our Building Control powers.
			Regulation L of the Building Regulations
			addresses "The Conservation of Fuel and
			Power". Lighting controls must be zoned and
			operated either from local switches or motion sensors. Coupled with this we require that
			there should be central controls that ensure that
			lighting can be switched off centrally or
			controlled by time switches. One problem is
			however that sensors are of course triggered by

			people working long hours and by security staff meaning that light maybe on through much of a 24hours period. Finally it should be noted that the Building Regulations require buildings to be constructed to a standard but they do not attempt to control occupier behaviour.
11 March 2014	i) With regard to noise nuisance in Clothfair from taxis picking up late in the evening - it was agreed to clarify what legislation was in place; and;	Director of Markets and Consumer Protection	To require drivers to turn off their engines and issues Fixed Penalty Notices if the request refused: The Road Traffic (Vehicle Emissions) (Fixed Penalty) (England) Regulations 2002 There is no legislation available to enforce against people making noise in the street or noise from car engines. To tackle loud car stereos: The Control of Pollution Act 1974 or Environmental Protection Act 1990.
	ii) It was agreed that a report for discussion would be submitted to the next meeting in relation to massage and special treatment fees.		Agenda Item 18.
11 March 2014	Thames Estuary Partnership - Members noted that the appointment process would be clarified at the next meeting.	Director of Markets and Consumer Protection/ Town Clerk	Clarification has been sought regarding the appointment process. As an Outside Body, this appointment falls under the remit of the Court of Common Council. A report will be prepared by the service area and submitted to your Committee in July which

	sets out the background to the TEP and why a CoL representative is required. The report will also make reference to the Committee's on-going support for a member of the committee or former member with experience of the TEP to serve in this role and a recommendation will be put forward to the Court seeking its approval for the appointment.
	A Court report would then be submitted on that basis.